



**HENLEY
HIGH SCHOOL**

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Internal Enrolment Policy & Process Henley Sports Academy

*Process for students applying to study within the Henley Sports Academy,
as a Henley High School student. Available to all sports, Years 9-12.*

1. Applications announced open for students wishing to apply for the Henley Sports Academy via the school website and internal student notices. Both hard copy and online application forms to be made available through the school website.
2. Students to complete Henley Sports Academy Application form and return by due date, indicated on website and internal school notices.
3. A receipt of application will be sent to the primary email contact with a practical trial date. All information in regards to this trial will be included in this email.
4. After practical trial completion, feedback is provided to Henley High School Sports Department Administration Officer, and students are recommended / not recommended based on the practical criteria specific to each sport – if deemed necessary by Henley Sports Academy Managers, sporting referees may / may not be contacted.
5. School reports are collated – identification of students not meeting academic criteria are then reviewed by a panel. If deemed necessary, academic referees may / may not be contacted.
6. Decision then made by panel using both academic/behavioural information and recommendations from practical trial.
7. Letter sent informing the applicant of their acceptance / non acceptance into the program. If successful an expectation contract is attached to the letter.
8. Acceptance into the program is only guaranteed once the expectation contract has been signed by both student and parent and returned to the Assistant Principal – Director for Sport prior to the due date.
9. On receipt of this contract the student will be allowed to select the sport which they were successfully accepted for in the schools subject selection process.
10. If unhappy with decision made by selection panel, an appeal may be made within 7 days of receipt of non-acceptance letter (see Henley Sports Academy Appeal Process & Policy).



Government of South Australia
Department for Education and
Child Development

