



**HENLEY
HIGH SCHOOL**

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www.henleyhs.sa.edu.au

2017 YEAR 8 ADDITIONAL LAPTOP PROGRAM INFORMATION FOR YEAR 8 STUDENTS

Dear Parent/ Caregiver,

Laptop Program Operation and Distribution

- Students will be provided with 2 laptops over 5 years. Students will receive a new laptop in Year 8 and then a new latest model laptop in Year 11. This would ensure that laptops are performing at the optimal level that is needed when students are entering their senior years of schooling.
- The cost is \$1250 per laptop, total being \$2500. This amount is then spread over 5 years, \$500 per year.
- All laptops will have a four year warranty provided.
- The daily borrowing option will only be available to students until the end of Year 10. As daily borrowing is not an option available for Year 11 and 12, the purchase of a laptop will need to be negotiated at the end of Year 10 or make an appointment with the school to discuss options.
- Please indicate your preferred option on the "Agreement to Pay" forms for laptops (see reverse), sign and return to Media Service at the school as soon as possible.
- All Laptops have the required software for classes and their text books, loaded (to a value in excess of \$3000). These devices will be fully supported by the schools IT staff.
- Powering or charging of devices at school will not be possible due to WHS compliance advice.
- **Please note - Due to DECD requirements, non-school or privately purchased laptops are not permitted to be used at school as per licensing and software agreements.**

Student's responsibilities:

- Given that students will have responsibility for an expensive electronic device it is expected that when not in use it will be locked securely in their locker.
- Laptops must be brought to school fully charged to last out a full day of learning
- Students leaving the school before the full term of the laptop contract have the choice of either returning their financially up to date laptop to the school in good working condition or paying out the remaining contract fees and retaining the laptop.

It is recommended that parents and students refer to our laptop program booklet on our website www.henleyhs.sa.edu.au for further detailed information.

Please read and sign the contracts overleaf and return this form to Media Services as soon as possible. If you have any further questions or queries please do not hesitate to contact Nat Harrison in Media Services via email Nat.Harrison@henleyhs.sa.edu.au

Regards,

Eddie Fabijan
Principal

Greg Pascoe
Assistant Principal of ICT



Government of South Australia
Department for Education and
Child Development



**2017 YEAR 8 LAPTOP PROGRAM CONTRACT
AND AGREEMENT TO PAY**

STUDENT NAME	Office Use Only	
	OPTION	INV #
	COM	COLLECTED

Please confirm by signing this agreement that:

- I have read the 2017 Laptop Program Handbook found at www.henleyhs.sa.edu.au.
- I understand that this is an optional program which provides a student with access to 2 school owned laptops for their exclusive use at school and at home over a period of five years. Students will receive a new laptop in Year 8 and Year 11.
- I understand that if I do not wish for my student to be involved, that a laptop will be provided for daily loan within school hours on the school grounds in years 8-10 only. (As there is no daily borrowing in Years 11 & 12, purchase of a laptop will need to be negotiated at the end of Year 10, or make an appointment with the school to discuss options)
- I understand that by signing the agreement that this constitutes a commitment to pay either
 - upfront payment of \$2,500 upfront (due 5/4/2017)
 - \$500 per annum for 5 years (due 5/4/2017, 5/4/2018, 5/4/2019, 5/4/2020 and 5/4/2021).
 - Enter a negotiated payment plan with agreed payments due on regular dates
- I understand that where payment has not been received by the dates that Henley High School's debt recovery policy will apply. This also includes outstanding laptop repair invoice payments.
Payments can be made through the school website www.henleyhs.sa.edu.au or the Finance Office on 8355 7008 or Student Services either in person or phone 8355 7014 / 8355 7015.

I confirm that I have read and understand the above terms and that I agree to pay either an:

- Upfront payment of \$2,500 (due 15/4/2017)
- Annual Instalment of \$500 per annum for 5 years (due on 5/4/2017, 5/4/2018, 5/4/2019, 5/4/2020 and 5/4/2021). New laptops distributed in Year 8 and again in Year 11.
- Daily Borrowing (for Year levels 8-10 only) No Senior Student daily borrowing available

- I have read the Laptop User Contract found at www.henleyhs.sa.edu.au
- I understand my responsibilities regarding the use of the laptop and the Internet.
- In signing below, I acknowledge that I understand and agree to the Laptop User Contract.
- I understand that failure to comply with the Laptop User Contract could result in recall of the laptop and loss of access for home use.

Student Name	Student Signature	Date
Parent/ Caregiver Name	Parent/ Caregiver Signature	Date