



**HENLEY
HIGH SCHOOL**

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www.henleyhs.sa.edu.au

2017 YEAR 11 & 12 ADDITIONAL LAPTOP PROGRAM

IMPORTANT INFORMATION FOR YEAR 11 & 12 STUDENTS

Dear Parent/ Caregiver,

Laptop Program Operation

- New students will have the option to purchase a new laptop with four years warranty.
- The cost is \$1250. This amount can be paid in full or spread over two years, \$625 per year. If required, payment plans can be negotiated through the Finance Office on 8355 7008.
- Newly enrolled students to Year 12 will be able to pay a non-refundable payment of \$200 for a 'lease' laptop for the duration of their schooling. The laptop will need to be returned before the student leaves the school. Students will receive an invoice for the full amount for non-returned laptops.
- Please note there is no daily borrowing option available for Year 11 and 12 senior students.
- We encourage Year 12 students who choose to continue using their out of warranty M5 laptops in 2017, to bring them in to IT Services before the end of the 2017 school year to be checked. If available, most parts (excluding screens) would still be covered under the existing warranty.
- All laptops have the required software for classes and their text books, loaded (to a value in excess of \$3000). These devices will be fully supported by the schools IT staff.
- Powering or charging of devices at school will not be possible due to WHS compliance advice.
- All laptops and batteries are covered by a four year manufacturer's warranty. The warranty covers manufacturer's defects and normal use of the laptop. It does not cover negligence, abuse, malicious or accidental damage. (e.g cracked LCD screens are not covered under warranty). Where damages occur or repairs are needed to out-of-warranty laptops, all costs will be at the student's expense.
- **Please note - Due to DECD requirements, non-school or privately purchased laptops are not permitted to be used at school as per licensing and software agreements.**

Student's responsibilities:

- Given that students will have responsibility for an expensive electronic device it is expected that when not in use it will be locked securely in their locker.
- Laptops must be brought to school fully charged to last out a full day of learning
- Students leaving the school before the full term of the laptop contract have the choice of either returning their financially up to date laptop to the school in good working condition or paying out the remaining contract fees and retaining the laptop.

It is recommended that parents and students refer to our laptop program booklet on our website www.henleyhs.sa.edu.au for further detailed information.

Please read and sign the contracts overleaf and return this form to Media Services as soon as possible. If you have any further questions or queries please do not hesitate to contact Nat Harrison in Media Services via email Nat.Harrison@henleyhs.sa.edu.au

Regards,

Eddie Fabijan
Principal

Greg Pascoe
Assistant Principal of ICT



Government of South Australia
Department for Education and
Child Development



**2017 YEAR 11 & 12 LAPTOP PROGRAM CONTRACT
AND AGREEMENT TO PAY**

STUDENT NAME	Office Use Only	
	OPTION	INV #
	COM	COLLECTED

Please confirm by signing this agreement that:

1. I have read the 2017 Laptop Program Handbook and Laptop User Contract found at www.henleyhs.sa.edu.au.
2. I understand that this is an optional program which provides a student with access to a school owned laptop for their exclusive use at school and at home for 2017.
3. I understand that by signing the agreement that this constitutes a commitment to pay dependent on the option chosen below
4. I understand that where payment has not been received by the dates that Henley High School's debt recovery policy will apply. This also includes outstanding laptop repair invoice payments. Payments can be made through the school website www.henleyhs.sa.edu.au or the Finance Office on 8355 7008 or Student Services either in person or phone 8355 7014 / 8355 7015.

I confirm that I have read and understand the above terms and the option I have chosen is;

1	Purchase a new ACER Laptop through the school – due 15/4/2017	\$1250
2	Purchase a new ACER Laptop on a payment plan over 2 years – due 5/4/2017 and 5/4/2018	\$625 per year for 2 years
3	Purchase a new ACER Laptop on a payment plan negotiated with the school	Negotiated payments
4	Continue to use your existing "take home 24/7" school provided ACER laptop. (See clarification of warranty cover overleaf)	Students pay for damage and repair costs
5	New Year 12 students to the school can pay a non-refundable fee of \$200 for the lease of a laptop for the year. Laptop must be returned in good working order before student leaves otherwise an invoice for the full amount will be generated.	\$200 non refundable For one year use
If you believe that none of these options suit your needs, please call the school on 8355 7000 to make an appointment to discuss options.		

- I understand my responsibilities regarding the use of the laptop and the Internet.
- In signing below, I acknowledge that I understand and agree to the Laptop User Contract.
- I understand that failure to comply with the Laptop User Contract could result in recall of the laptop and loss of access for home use.

Student Name	Student Signature	Date
Parent/ Caregiver Name	Parent/ Caregiver Signature	Date